

Nepal Bank Limited
Syllabus for
Open Competitive Written Examination

There will be two papers. Each paper will have three hours written examination. Eight subjective questions in each paper will be asked and five questions with at least two questions from each section should be answered. Successful candidates in written test will be called for an interview.

Level : 9	Post: Senior Manager	Time : 3 hours
Paper : I	Full Marks : 100	Pass Mark : 50

Subject: Economy, Money and Banking

A. Economy: Marks: 50

1. National Income Accounting: GDP, GDP Measurement, GDP Computation in Nepal and its Problems; GNP, Investment & other macro economic indicators.
2. Growth Theories: Harrod-Domar, Solow-Swan, New Classical Model, Implication of New Classical Model.
3. Price and Output Determination under Various Market Systems: Perfect Competition, Imperfect, Monopolistic and Oligopoly Market Systems.
4. Theories of International Trade and Investment; Foreign Trade and Investment Policies of Nepal and Balance of Payment.
5. Development Economy: Structure and Characteristics of Developing Economics, Determinants of Economic Growth, Development Issues and Challenges, Privatization and Its Present Affairs in Nepal.
6. Development Planning and Its Importance: Development Planning in Nepal; Issues and Challenges.
7. Monetary Policy, Fiscal Policy, Bank and Financial Institutions Act (BFI Act 2063), Industrial and Commercial Policy in Nepal, Company Act 2063 and other Banking Related Acts in Nepal.
8. Financial Sector Reform Programme in Nepal: Its Achievements and Appraisal.
9. Sectoral Development: Agriculture, Industry, Trade and Tourism.

B. Money and Banking: Marks: 50

1. Banking: History, Role and Functions of Commercial Banks and Central Bank.
2. Management of Commercial Bank: Profitability and Liquidity Management; Assets and Liability Management; Lending Principles and its Management; Determination of Interest Rates;
3. Bank Marketing: Banking Products and Instruments, Target Groups/ Customer-line, Marketing Strategies and Plans.
4. Foreign Exchange Management: Policy, Practices and Regulation in Nepal.
5. Money supply: Definition, Factors affecting Money Supply, High Power Money and Money Multiplier.
6. Inflation: Concept, Causes, Measurement and Consequences, Trade off between Inflation and Unemployment.
7. Risk Factors and its Analysis in Banking Business

Subject: Management and Finance**A. Management:****Marks: 50**

1. Organization Development: Organization Theories, Organization Development Process, Organization Development at Group and Inter group level, Changing Organizational Culture.
2. Strategic Planning: Formulation, Environmental Scanning, SWOT Analysis, Strategy Formulation, Implementation, Evaluation and Control.
3. General Management: Meaning, Theories, Principles, Functions; Emerging Concepts of Management; Roles of Managers, Skills, Organizational Leadership.
4. HRM: Meaning and Approaches to HRM, HR Planning, Job Descriptions, Recruitment and Selection, Integration and Development, Training and Development, Performance Management, Compensation, Contemporary Challenge & Problems of Human Resource Management; Labors Relations and Negotiations, Strategic HR Plan and Development.
5. OB: Fundamentals of OB; Group Dynamics, Motivation, Communication, Time Management, Conflict Management, Decision making and Problem Solving.
6. Quality Management: TQM Techniques, Factors affecting Quality, Benchmarking and Quality Assurance Techniques, Managing Change and Development in Organization.
7. IT concept, Scope and System of Electronic Commerce; Hardware, OS and Software, Software Testing, Database Management System, Database Recovery Method, Documentation and Reporting, IT-Risk Analysis, Local Area Network and Wide Area Network, Office Package, Graphical Package, Database package, Cyber Crimes and Cyber Act in Nepal.
8. Corporate governance, Ethics and Social Responsibility.
9. Business Statistics: Sampling, Data Collection, Tabulation, Preparation of Reports, Analysis of Correlation & Regression, Test of hypothesis, Chi-Square Distribution and Its application.

A. Finance:**Marks: 50**

1. Financial Management, Financial System and Market, Capital and Money Market, Securities Market, Financial Derivates Instruments, Financial Planning, Present Value & Opportunity Cost of Capital, Financial Investment Analysis.
2. Capital budgeting: Techniques, Significance, Application of the concept, Cohesion among Alternative Proposals, Pay Back Method, Capital Rationing.
3. Cash Flow Analysis: Concept and Practice.
4. Portfolio Management: Analysis and Selection, Associated Risk Analysis in Portfolio Management.
5. Profit Management: Break Even Analysis, Sources and Uses of Funds, Linear Programming and Goal Programming.
6. Project Appraisal: Techniques, Methods of Project Evaluation, Analysis of Financial Statements, Ratio Analysis and Measuring for the Performance.
7. International Organizations: World Bank, IMF, ADB, WTO; Regional Economic Cooperation - SAARC, ASEAN, EU, BIMSTEC.
8. Research Methodology: Introduction and Design of Research, Data Collection, Data Analysis, Reporting and Research Proposal.